



STATE OF MAINE
PUBLIC UTILITIES COMMISSION
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CHAIRMAN

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January 31, 2014

TO: Electric Investor Owned Utilities

SUBJECT: 2013 Annual Financial Report to the Public Utilities Commission

Annual Report/Revenue Due Date:

April 1, 2014

Extension Request Deadline:

March 28, 2014

Changes in Report: NONE

Source of Gross Revenues: Total Electric Operating Revenues, Subject to Assessment, Page 14, column (c), line 36

Link to Electronic Copy of Report and Filing Instructions:

<http://www.maine.gov/mpuc/online/forms/AnnualReportForms.html>

Link to Filing Site: <http://www.maine.gov/mpuc/online/index.shtml>

Title 35-A M.R.S.A. § 504 requires that, within three months of closing its accounts each year, public utilities must file a "balance sheet together with other information as the commission may prescribe." To fulfill this requirement, Investor Owned Transmission & Distribution utilities must file the FERC Form 1 and the Maine PUC Annual Report. Any request for an extension of the filing deadline must be in writing and must be sent to Lucretia Smith, Utility Analyst at the Commission by March 28, 2014. For this purpose, an email is acceptable (Lucretia.smith@maine.gov). An extension of up to one month may be granted for filing the complete report. However, because the Commission must complete its annual assessment preparation, which requires use of operating revenue information, by May 1 of each year, companies must file revenue information by the April 1 deadline.

MPUC Page 14 requires the utility to report Revenues Subject to MPUC Assessment; these revenues are defined in 35-A M.R.S.A. § 116 as follows, "For the purposes of this section, 'intrastate gross operating revenues' mean intrastate revenues derived from filed rates, except revenues derived from sales for resale."

Thus, Revenues for Assessment are those intrastate revenues derived from the sale to end users of goods or services that are made under an approved tariff (sometimes referred to as a schedule of rates) on file with the MPUC or are made under a special contract that is subject to MPUC jurisdiction. Wholesale transactions, in which the utility is the seller, are exempt from assessment. Page 14 includes a separate line for revenues that are derived from Standard Offer Sales. Those revenues are not subject to assessment.

Included in the electronic report is a page titled "Delivery of Electricity by Rate Schedule" numbered MPUC Page 15, which is similar to page 304 of the FERC Form No. 1, Sale of Electricity by Rate Schedule. Since deregulation, some investor owned transmission and distribution utilities have not completed page 304 in the FERC Form No. 1, as they no longer "sell" electricity. **However, the Commission still requires the information included on this schedule and requests that the T&D utility complete this page.**

MPUC Page 17 requires each utility to provide information concerning political activities, institutional advertising, promotional advertising and promotional allowances. This information is required by, and these terms are defined in, Chapter 830 of the Commission's Rules.

Pursuant to 35-A M.R.S.A. 504(2), in 2011 we added pages 19 and 20 requiring the reporting of the return on Common Equity. The statute only requires that utilities of a certain size report this information but as we believe this information to be useful for all investor owned T&Ds, we request that all T&D utilities complete the pages.

As required by Chapter 710 of the Commission's Rules, each public utility must have its books of account audited annually. Utilities with a fiscal year ending December 31 must file with the Commission a copy of the audited financial statements and the auditor's report by the following July 1. With the audited financial statements, the utility must file an explanation of any material discrepancies between the audited statements and the annual report filed with the Commission. Beginning with the 2013 report, we are requesting that the report be filed in Commission's CMS system, using the same tracking number the utility will be given when it files its PUC annual report.

Title 35-A M.R.S.A. § 709 defines insider transactions and states the requirements for review and approval of such transactions by the utility's board of directors or trustees. Subsection 3 of the statute requires that such transactions be reported to the Commission with the utility's annual report. Each utility should report insider transactions using a separate schedule to provide the information.

In 2012, the Commission created a new Case Management System (CMS). Annual revenues will be reported and annual reports will be filed using this system. We will no longer require you to file a paper copy of your report; therefore, you must file the report using the electronic filing system described in the filing instructions.

If you have questions or need further information about either the annual report or the filing process, please contact Lucretia A. Smith at (207) 287-1383 or Lucretia.Smith@maine.gov.

Sincerely,

/s/ Harry Lanphear

Harry Lanphear
Administrative Director